



Workers' Comp Submission Cheat Sheet



What is Needed for a Complete Submission?

- Complete ACORD 130 application with a business FEIN #
- Description of operations and employee duties
- Provide payroll by classification including # of full-time / part-time employees
- Provide number of years in business
- Provide coverage history*
- [Supplemental applications](#) are requested for large or higher exposure risks

Coverage History*

- ↪ If there has been previous coverage; loss runs are required.
- ↪ If there has been a lapse in coverage, the date and reason are required.
- ↪ If there has not been previous coverage, that needs to be stated.

Contact CID's Underwriter

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